## **SANGALLI SERVOMOTORI S.R.L.**



Soggetta a direzione e coordinamento di ESAUTOMOTION SPA

Via Federico Rossi, 5 - 20900 Monza (MB) - IT Tel: + 39 039 2020322 - 747

Email: info@sangalliservomotori.it

# **Supplier information document:**

# Sangalli Servomotori S.r.l.

## Dear Supplier,

With this document, we aim to provide you with information in accordance with Article 13 of Regulation (EU) 2016/679 on the Protection of Personal Data ("General Data Protection Regulation" or "GDPR").



#### **Identity of the Data Controller**

The Data Controller is SANGALLI SERVOMOTORI S.r.l., represented by its legal representative, with registered office and processing facility at VIA F. ROSSI, 5- 20900, MONZA. You can contact the Data Controller at the email address MASSIMO@SANGALLISERVOMOTORI.IT or by writing to the above-mentioned company address.

The Data Controller guarantees the security, confidentiality, and protection of the personal data it holds, at any stage of the data processing process. The personal data collected is used in compliance with the principles of lawfulness, fairness, transparency, and relevance, and in accordance with the GDPR.

## Purpose of the processing

Your personal data will be processed for the following purposes:

- 1) Execution of obligations deriving from a contract of which you are a party or to fulfill, before or after the execution of the contract, your specific requests;
- 2) Administrative and accounting obligations, such as management of accounting and treasury as well as invoicing (e.g., verification and registration of invoices), in compliance with current legislation;
- 3) Compliance with obligations provided for by law, regulations, community regulations, or an order of the Authority.

Your data will not be used for different or additional purposes than those described in this notice, unless you are previously informed and, if necessary, obtain your consent.

## Legal basis for the processing

The legal basis for the processing of data for the above purposes consists of the execution of a contract of which you are a party or the pre-contractual measures adopted at your request or to comply with a legal obligation or to protect our legitimate interest (e.g., pursuit of statutory purposes or, if necessary, to exercise and/or defend the Company's rights in court). The provision of data for obligations required and sanctioned by law is mandatory; for the rest, the provision of data is optional but necessary and any refusal on your part will make it impossible for the Data Controller to follow up on the established relationship, its punctual execution, and assistance services.

## **Processing methods**

The processing of your personal data is carried out both with paper-based and electronic/informatic/telematic means by means of the operations indicated in art. 4 no. 2) GDPR, namely: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, deletion, and destruction of data.

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#### Recipients of the data

Your personal data will not be disclosed or disseminated, nor will they be made known to undefined subjects, in any possible form, including that of their provision or simple consultation.

However, such data may be processed by persons placed under the authority of the Data Controller and/or expressly authorized collaborators who have received adequate operational instructions, always for the above-mentioned purposes.

Without prejudice to communications made in compliance with legal and contractual obligations, your data may be communicated to subjects authorized to access them under the provisions of law, regulations, community regulations, as well as, where necessary for the pursuit of the above-specific purposes and within the strictly necessary limits, to subjects who must provide goods or services to the Data Controller, such as, for example: credit institutions, insurance companies, legal, administrative, tax, or marketing consultants who assist the Company in carrying out its activities; IT or cloud service providers; agents, subcontractors, and/or subcontractors engaged in activities related to the execution of the Contract with the Data Controller; controlled, affiliated, or related companies; and this, always in compliance with the GDPR and for the pursuit of the above-mentioned purposes.

#### **Data transfers**

The Data Controller does not transfer your personal data to third countries or international organizations. However, it reserves the possibility of using cloud services; in this case, service providers will be selected from those who provide adequate guarantees, as provided for in art. 46 of GDPR 679/16.

#### **Data retention**

Your collected data will be stored, from their receipt/updating, for the time strictly necessary to achieve the above-mentioned purposes and in any case in compliance with the terms of the law. After this period, the data will be deleted and/or anonymized so as not to allow, even indirectly or by connecting other databases, the identification of the data subjects, without prejudice to the need to keep the data to respond to obligations provided for by applicable legislation, even after the cessation of the processing operations.

In the case of processing based on consent, your data will be stored until you revoke the consent given and, subsequently, for the time strictly necessary to comply with the applicable legal or regulatory obligations and in any case for the time necessary to guarantee the exercise of the Company's rights, even in court.

The retention period will be determined on the basis of the evaluation of each individual operation and will take placein compliance with the principle of minimization, which requires that personal data is kept for no longer than necessary for the purposes for which they were collected.

### Data subject rights

You have the right to request access to and rectification or erasure of your personal data, as well as the right to object to or restrict its processing, in the cases and under the conditions provided for by applicable law. You also have the right to data portability, where applicable. To exercise your rights or to obtain further information on them, you can contact the Data Controller at the above-mentioned address or email.

## Right to lodge a complaint

If you believe that the processing of your personal data infringes the GDPR, you have the right to lodge a complaint with the competent supervisory authority, in accordance with article 77 of the GDPR.

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We hope that this information has been useful to you and that you have a clear understanding of how we process your personal data. If you have any questions or concerns, please do not hesitate to contact us.

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